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Sample timetable for a one-day workshop

09.00	Session 1 <ul style="list-style-type: none"> • Introductions • What is advocacy? • Where does advocacy take place? • Potential roles of an advocate
10.30	Refreshments
11.00	Session 2 <ul style="list-style-type: none"> • Reasons for becoming involved in advocacy • Why advocacy? • The biblical basis for advocacy
12.30	Lunch
13.30	Session 3 <ul style="list-style-type: none"> • The Advocacy Cycle • Assess which stages of the Advocacy Cycle participants want to explore • Practice using an advocacy tool from Section D, E, F, G or H depending on which stage participants want to explore
15.00	Refreshments
15.30	Session 4 <ul style="list-style-type: none"> • Practice using an advocacy tool continued • Sharing of learning from use of tools • Sharing of case studies • Role plays (if time)
16.45–17.00	Round up of the day and conclusions

Sample timetable for a two-day workshop with a special focus on advocacy using the media

	Day 1	Day 2
09.00	Session 1 <ul style="list-style-type: none"> • Introductions • What is advocacy? • Where does advocacy take place? • Potential roles of an advocate 	Session 5 <ul style="list-style-type: none"> • Recap previous day • Advocacy Cycle Stage 3: Planning • Developing a Theory of Change • Practice using a tool from Section F1
10.30	Refreshments	
11.00	Session 2 <ul style="list-style-type: none"> • Why advocacy? • The biblical basis for advocacy • Understanding politics and power • Developing a vision for change 	Session 6 <ul style="list-style-type: none"> • Discuss risks • Discuss working with others (Section F2) • Advocacy Cycle Stage 4: Action • Deciding and writing a position • Discuss choosing and using different advocacy methods
12.30	Lunch	
13.30	Session 3 <ul style="list-style-type: none"> • The Advocacy Cycle • Advocacy Cycle Stage 1: Issue identification • Practice using a tool from Section D 	Session 7 <ul style="list-style-type: none"> • Practice using a tool from Section G1, Section G2 or Section G3 • Role plays (using prepared media messages)
15.00	Refreshments	
15.30	Session 4 <ul style="list-style-type: none"> • Advocacy Cycle Stage 2: Research and analysis • Practice using a tool from Section E1 or Section E2 	Session 8 <ul style="list-style-type: none"> • Advocacy Cycle Stage 5: Monitoring, reviewing, evaluating and learning • Challenges with monitoring, reviewing and evaluating advocacy • Practice using a tool from Section H
16.45–17.00	Round up of the day	Round up of the day <ul style="list-style-type: none"> • Follow up plans • Evaluation forms

Sample timetable for a three-day workshop, suitable only for those working in a difficult political context

	Day 1	Day 2	Day 3
09.00	Session 1 <ul style="list-style-type: none"> • Introductions • Workshop objectives • What is advocacy? • Where does advocacy take place? • Potential roles of an advocate 	Session 5 <ul style="list-style-type: none"> • Recap previous day • Advocacy Cycle Stage 2: Research and analysis • Gathering and prioritising information • Understanding the root causes of a problem • Practice using a TOOL from Section E1 	Session 9 <ul style="list-style-type: none"> • Recap previous day • Advocacy Cycle Stage 4: Action • Practice using TOOLS from Section G5
10.30	Refreshments		
11.00	Session 2 <ul style="list-style-type: none"> • Reasons for becoming involved in advocacy • Why advocacy? • The biblical basis for advocacy • Practice using a TOOL from Section B1 or Section B3 	Session 6 <ul style="list-style-type: none"> • Understanding the wider context • Practice using another TOOL from Section E1 	Session 10 <ul style="list-style-type: none"> • Deciding and writing a position • Choosing and using different advocacy methods • Assess which methods participants want to consider and practise using applicable TOOLS from Section G1, Section G2 or Section G3
12.30	Lunch		
13.30	Session 3 <ul style="list-style-type: none"> • Developing a vision for change (using case studies) • Understanding power and politics • Practice using a TOOL from Section B2 	Session 7 <ul style="list-style-type: none"> • Advocacy Cycle Stage 3: Planning • Developing a Theory of Change • Practice using TOOLS from Section E2 	Session 11 <ul style="list-style-type: none"> • Advocacy Cycle Stage 5: Monitoring, reviewing, evaluating and learning • Challenges with monitoring, reviewing and evaluating advocacy • Practice using a TOOL from Section H
15.00	Refreshments		
15.30	Session 4 <ul style="list-style-type: none"> • The Advocacy Cycle • Advocacy Cycle Stage 1: Issue identification • Practice using a TOOL from Section D 	Session 8 <ul style="list-style-type: none"> • Practice using Power analysis • Working with others • Practice using a TOOL from Section F1 or Section F2 	Session 12 <ul style="list-style-type: none"> • Role plays (using case studies) • Sharing of learning • Development of follow up plans and next steps
16.45–17.00	Round up of the day	Round up of the day	Round up of the day <ul style="list-style-type: none"> • Evaluation forms

Sample timetable for a five-day workshop

	Day 1	Day 2	Day 3	Day 4	Day 5
09.00	Session 1 <ul style="list-style-type: none"> • Introductions • Hopes and fears • Practicalities • Workshop objectives • Understanding the Advocacy toolkit 	Session 5 <ul style="list-style-type: none"> • Recap previous day • The Advocacy Cycle 	Session 9 <ul style="list-style-type: none"> • Recap previous day • Advocacy Cycle Stage 3: Planning • Developing a Theory of Change • Advocacy indicators • Practice using a TOOL from Section F1 	Session 13 <ul style="list-style-type: none"> • Recap previous day • Advocacy Cycle Stage 4: Action • Deciding and writing a position 	Session 17 <ul style="list-style-type: none"> • Advocacy Cycle Stage 5: Monitoring, reviewing, evaluating and learning • Identifying and overcoming challenges when monitoring, reviewing and evaluating advocacy
10.30	Refreshments				
11.00	Session 2 <ul style="list-style-type: none"> • What is advocacy? • Where does advocacy take place? • Potential roles of an advocate 	Session 6 <ul style="list-style-type: none"> • Advocacy Cycle Stage 1: Issue identification • Practice using a TOOL from Section D 	Session 10 <ul style="list-style-type: none"> • Understanding power and politics • Practice using a TOOL from Section B2 	Session 14 <ul style="list-style-type: none"> • Choosing and using different advocacy methods • Practice using a TOOL from Section G1 or Section G2 	Session 18 <ul style="list-style-type: none"> • Practice using a TOOL from Section H
12.30	Lunch				
13.30	Session 3 <ul style="list-style-type: none"> • Reasons for becoming involved in advocacy • Why advocacy? • What drives you in advocacy work? • Developing a vision for change (using case studies) 	Session 7 <ul style="list-style-type: none"> • Advocacy Cycle Stage 2: Research and analysis • Gathering and prioritising information • Understanding the root causes of a problem • Practice using a TOOL from Section E1 	Session 11 <ul style="list-style-type: none"> • Practice using a TOOL from Section E2 	Session 15 <ul style="list-style-type: none"> • Practice using a TOOL from Section G3 • Discuss Section G4 or Section G5 if applicable 	Session 19 <ul style="list-style-type: none"> • Sharing of learning • Development of follow up plans and next steps • Evaluation forms.
15.00	Refreshments				
15.30	Session 4 <ul style="list-style-type: none"> • The biblical basis for advocacy • What advocacy options are open to Christians? 	Session 8 <ul style="list-style-type: none"> • Understanding the wider context • Practice using another TOOL from Section E1 	Session 12 <ul style="list-style-type: none"> • Deciding whether to advocate • Overcoming concerns, objections and risks • Practice using a TOOL from Section F2 	Session 16 <ul style="list-style-type: none"> • Role plays (using case studies) with observation and feedback 	
16.45–17.00	Round up of the day				