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PROJECT LEVEL: CONFLICT SENSITIVITY CHECKLIST

Use this checklist to see how conflict sensitive your intervention is. Although some answers will probably remain the same for each project, conflict sensitivity examines the relationship between project and environment and so some answers may vary from project to project. You should therefore complete one checklist for each project. Where you answer no to a question consider how you might reduce this risk.

Country:

Date Completed:

Project:

Date Due for Review¹:

Name:

Appointment:

Question	Yes/No
Analytical Basis	
1. Have we conducted a conflict analysis that provides us with an understanding of the conflict drivers and connectors, the main conflict actors and their positions and interests? <i>If yes please add a link to the document.</i>	
2. Have we conducted a conflict sensitivity assessment to understand how our proposed intervention will interact with these conflict drivers, connectors, positions and interests? <i>If yes please add a link to the document.</i>	
3. Did a wide enough group of people take part in these analyses to ensure that the perspectives of all conflict groups were represented accurately?	
4. Are there mechanisms in place to regularly review and update this analysis? <i>If yes please state what they are:</i>	
Programme Design	
5. Does our project design take account of the drivers, connectors, positions and interests identified in our analysis? Have the implications of the analysis been carried through into the project design?	
6. Does our targeting exacerbate existing differences or tensions between groups?	
7. Does our intervention exacerbate tensions over access to resources or services?	
8. Does our programme take account threats and opportunities posed by social, cultural, political or religious events and festivals?	
9. Does our programme take into account seasonal fluctuations or patterns of behaviour?	

¹ This framework should be reviewed annually or earlier if the situation changes significantly

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10.	Could our project be co-opted in any way by any of the factions or key conflict actors to further their own political or security agendas?	
11.	Does our project have an exit strategy that will ensure that project closure and exit doesn't create a void or increase tensions?	
12.	Do our assessment, monitoring and evaluation practices create tensions or raise areas of conflict?	
Communication		
13.	Are our project goals, approach and underlying logic communicated and understood by all key stakeholders?	
14.	Is the rationale for beneficiary selection communicated and understood by all key stakeholders?	
15.	Are any changes to the project communicated to stakeholders in a timely manner?	
16.	Is this information communicated at regular intervals throughout the life of the project?	
17.	Do we have a procedure for reporting, logging and following up on requests, complaints and grievances? Is this procedure used and are those raising such issues informed of the outcome of their question?	
Staffing		
18.	Are our staff representative of the local community or do they align us with one particular group or faction?	
19.	Does our recruitment adversely affect the ability of other indigenous governmental or non-governmental organisations to effectively deliver services?	
Behaviour and Procedures		
20.	Do our practices and ways of behaving suggest that we judge different groups or factions in different ways? Are we consistent in how we respond to different groups?	
21.	Do our procurement practices have a negative impact on local markets perhaps by undercutting local suppliers or by depending too heavily on actors aligned with one of the conflict factions or groups?	
22.	Does the way in which we engage with government agencies reflect and reinforce their accountability, legitimacy and transparency.	
23.	Are we building the capacity of our partners and stakeholders or is our presence frustrating the growth of local capacities?	
24.	Do we monitor and safeguard our partners from conflicts of interest? Are their practices and procedures good enough to protect them from accusation of fraud, favouritism or corruption?	

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